



**Dr D Y Patil Pratishthan's  
Dr. D.Y. Patil Institute of Engineering, Management and Research, Akurdi, Pune**

DI No.:  
**ACAD/DI/01A**

**Academic Year: 2023-24**

**Mechanical Department Calendar**

**Revision : 00  
Dated : 20/11/2019**

**Term – I**

**TE and BE**

**Date of Preparation :  
04/07/2023**

Day wise planning									Date of Activity			
Week	Month	M	Tu	W	Th	F	S	Su	Details of Activity	Planned Date	Actual Conduction Date	Remarks in case of any deviation
1	July 2023						1	2	DAB Meeting	3.07.23 to 7.07.23		
2		3	4	5	6	7	8	9	Commencement of TE and BE classes	10.07.23		
									Ph Call/Message of Absenteeism to absent students	11.07.23 to 15.07.23		
3		10	11	12	13	14	15	16	Attendance review for first week	15.07.23		
4		17	18	19	20	21	22	23	Planning of remedial class/ Webinar/ Guest Lecture/ site Visit/ student	22.07.23		
									Syllabus completion and attendance review	22.07.23		
5		24	25	26	27	28	29	30	SPPU declared holiday	29.07.23		
		31							First course file verification	12.07.23 and 13.07.23		
									Club Activity	24.07.23 to 31.07.23		
6		August-2023		1	2	3	4	5	6	Collpoll data verification	17.08.23	
7	7		8	9	10	11	12	13	Unit test 1: TE BE	7.08.23 to 11.08.23		



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									Remedial Lecture	14.8.23 to 19.8.23		
									Syllabus completion and attendance review	12.08.23		
8		14	15	16	17	18	19	20	First monthly defaulter Communication of attendance and UT 1 result to parent and students on group and by mail	18.08.23		
							26	27	First Feedback	21.08.23 to 23.08.23		
9		21	22	23	24	25			Syllabus completion and attendance review	26.08.23		
									Parents Meet	28.08.23 to 31.08.23		
10		28	29	30	31				Club Activity/Guest lecture	22.08.23 to 31.08.23		
						1	2	3	Second Course file verification	4.09.23 to 5.09.23		
11	September- 2023	4	5	6	7	8	9	10	Mid Term Submission	6.09.23 to 8.09.23		
12		11	12	13	14	15	16	17	SPPU In-Sem examination (#Tentative)	#11.09.23 to 15.09.23		
13		18	19	20	21	22	23	24	Unit test 2: TE BE Saturday	18.09.23 to 22.09.23		
14		25	26	27	28	29	30		Collpol data verification	29.09.23		



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									Second monthly defaulter Communication of attendance and UT 2 result to parent and students on group and by mail	25.09.23 to 26.09.23		
									Industry Visit / Guest Lecture/ Club Activity	23.09.23 to 30.09.23		
								<b>1</b>				
<b>15</b>		<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	SPPU declared holiday	2.10.23		
<b>16</b>	October- 2023	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	Planning of remedial class/ Webinar/ Guest Lecture/ site Visit/ student	14.10.23		
									Syllabus Completion Review	14.10.23		
										Industry Visit / Guest Lecture/ Club Activity	9.10.23 to 14.10.23	
<b>17</b>		<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	End of class room teaching	21.10.23		
<b>18</b>		<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	Prelim Examination	23.10.23 to 27.10.23		
		<b>30</b>	<b>31</b>						Display and communication of provisional detention list	31.10.23		



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19	November- 2023			1	2	3	4	5	End Term Submission/Mock oral/Practical	1.11.23 to 3.11.23		
20		6	7	8	9	10	11	12	All record verification: End term course file, Collpoll data, TG records and CAS	6.11.23 to 10.11.23		

Note:

- 1) Collpoll verification every Friday in Department, if not completed then faculty will work on Saturday.
- 2) TG Meeting schedule are included in timetable and Agendas for same are prepared.
- 3) Remedial Classes after UT1 & UT2.
- 4) Makeup classes after syllabus completion review.
- 5) Industry visit as per availability of Industry dates planned mostly in month of September, October.
- 6) Guest Lecture are planned at last week of every months as per the CBS Activity of courses.
- 7) TE Training of GD&T after Insem Exam for 3 Days by Mechatol, BE Training of Zero Based Costing after Insem Exam for 3 Days by Mechatol Pvt.
- 8) T.G. meet, Remedial and make up classes, students association activities, Industrial visit, Guest lecture are to be planned at department level in part B of department academic calendar. Part A of academic calendar contains mainly academic / curriculum activity.
- 9) PAAC meeting will be planned after declaration of all results.
- 10) SPPU examination dates are subjected to change as per SPPU notifications
- 11) Any change in the academic activities scheduled will be notified separately.

**Total Number of working days including working Saturday: 86**



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Dr Keval Nikam  
Program Coordinator

Dr Ganesh Jadhav  
Head of Department